# Week 4 LESSON PLAN

This lesson plan is meant to guide the 4th session of the intro to digital literacy course at the IRC Spokane, WA.

**Goal:** Review topics from Week 3. Cover topics related to Google Maps. Help the client navigate to maps.google.com using an internet browser on their laptop. If the client has a smart phone, help them download and learn to utilize Google Maps on their phone, as well. Cover basic functionality and help them practice looking up info including bus routes.

## Preparations

Before the 4th session, review the course content to ensure you are comfortable with it. Also, think of a few questions to help assess participants' retention of course topics from weeks 1-3.

## Materials Needed

- Participants' Laptops
- Participants' Smartphones (if applicable)

## Lesson Outline

| Duration | Guide | Remarks |
| --- | --- | --- |
| 10 minutes | Review topics from weeks 1-3. | Ask questions that require participants to demonstrate understanding of topics from week 2. Ask them to demonstrate their ability to perform tasks covered last week. |
| 50 minutes | Guide the client(s) through the content for Class #4. Gauge their understanding and allow them to set the pace for how quickly you move through the topics. | Allow clients to ask questions and feel free to address topics related to the ones outlined in this lesson, as they come up. <br> *Do not do things for clients. Rather, coach them on how to do things, themselves. e.g., don't log in for them. |

## Notes

After the session, update the client tutoring tracker and record any usernames and passwords created. Also, prepare participants for what is coming in week 5 by asking them to gather and bring any information they have about their and their family's doctors, dentists, teachers, etc. (any/all service providers) because the main goal of next week will be to fill out a Service Access Plan.